

Minutes of the Council Meeting

8 November 2016

MINUTES of the MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL held in the Council Office, Walters Crescent, Mumbles on Tuesday 8 November 2016

Present:

433.11 Councillors(s)

.16 Cllr Helen Mitchell (Chairman)
Brian Arthur
John Beach
Gary Burkhardt
Anthony Colburn
Mary Colburn
John Cooper
David Dorsett
Tracey Duffy

Councillors(s)

Pam Erasmus
Mike Griffiths
Greg Kaminaris
Peggy Jones
Eira Morgan
Terry Scales
Judith Twining
Linda Tyler-Lloyd
Paul Whittaker

434.11 Also, Present:

Steve Heydon (Clerk)

435.11 Apologies for Absence

N/A

436.11 Declarations of Interest

Cllrs: B. Arthur, J. Beach, A. Colburn, M. Colburn, P. Jones & H. Mitchell all declared a personal interest in item 460.11 as they are members of the Royal British Legion.

Cllr T. Duffy declared a personal interest in planning application 2016/3175/FUL as she is a friend.

Cllr Griffiths declared a personal interest in planning application 2016/3190 as he knows the applicant

Cllr H. Mitchell declared a personal interest in planning applications 2016/0382, 2016/3190, 2016/1729, as she knows the applicants.

Cllr P. Whittaker declared a personal interest in planning applications 2016/3175 & 2016/0382

Cllr P. Whittaker declared a personal and prejudicial interest in item 469.11 as the cheque was made to payable to his company

437.11 Minutes of the Monthly Meeting held on 11 October 2016

RESOLVED to confirm as a correct record the minutes of the Monthly Meeting held on 11 October 2016 save that item 414.10 referred to Full Council, not F&GP.

Clerk's Report

438.11 Invitation from Wales Air Ambulance

Received a personal invitation from Wales Air Ambulance to look at their new facility in Dafen, Llanelli.

RESOLVED that the Clerk make further enquires as to when the centre was open and whether to individuals or groups.

439.11 Computer & Printer Problems

Clerk confirmed that three visits from Apogee the printer had been repaired. Repair options for the computer were discussed. The need for a new telephone was also raised.

RECOMMEND that MCC:

- i. replace the computer equipment at a cost of £358
- ii. Replace the telephone

440.11 Request from Mumbles Community Association

Request to have a representative on their Management Committee or sending an observer to their meetings.

AGREED that MCC defer decision to next meeting of Council after Clerk clarifies with One Voice Wales.

441.11 Chairman's Report

A copy of the report was circulated with the Agenda Pack.

RESOLVED that the report be noted.

Planning Applications

442.11 Cllrs A. Colburn & L. Tyler-Lloyd left the meeting room.

443.11 2016/1830 – Albert House, Albert Place, Mumbles
OBJECTION Visual impact on existing properties in Albert Place. Impact the development will have on its neighbour in Gloucester Place

444.11 2016/1797 – Mumbles Pier Access Road from Mumbles Road to Lifeboat Station and Pier Mumble

The recommendation from the committee was that MCC should not object.

A named vote was called for:

For (4) - Cllrs: Arthur, M. Colburn, Jones, & Mitchell,

Against (12) - Cllrs: Beach, Burkhardt, Cooper, Dorsett, Duffy, Erasmus, Griffiths, Kaminaris, Morgan, Scales, Twining & Whittaker

OBJECTION – Detrimental impact on skyline. Two-storey building of keeping with area

445.11 2016/3190/TPO – 40 Heneage Drive, West Cross
OBJECTION – Trees on site prior to houses being built. No proof that trees have caused alleged damage. Trees appear healthy.

446.11 2016/1729 – 154 Newton Road, Newton
OBJECTION – Overdevelopment of existing building. Impact on 156 Newton Road, 1.8m fence overbearing on 156 Newton Road. Out of keeping with conservation area

447.11 2016/3198/FUL – 6 Langland Road, Mumbles
OBJECTION – Concern re entry and exit onto Langland Road. If cars allowed to park MCC has concern over the safety of pedestrians on footpath in Underhill Park and people playing football etc. on pitch.

448.11 2016/3014/FUL– Ffenestri, 23 Mary Twill Lane, Mumbles
OBJECTION – Impact on building on AONB. Impact on residents on Westwinds and Linkside drive with new access road. Impact on wildlife including badgers.

449.11 All other planning applications were passed as either 'Support C&CS planning/tree officer/no decision' or 'No Objection'.

450.11 Cllrs A. Colburn & L. Tyler-Lloyd returned to the meeting room.

451.11 Amendment to Standing Orders

MCC Standing Order 59 should now read:

Restrictions on councillor activities

- a. Unless authorised by a resolution, no councillor shall:
 - i. inspect any land and/or premises which the council has a right or duty to inspect; or
 - ii. issue orders, instructions or directions.

Proposed by Cllr Pam Erasmus

Seconded by David Dorsett

Under Standing Order 71 the resolution had to "stand adjourned without discussion until the next ordinary meeting of Council".

- 452.11** That in the interest of more efficient committee working standing Order 39 be deleted and Standing Order 38: Committees and Sub-Committees, should be amended as follows:

The Council from time to time may set up committees and task-and-finish groups to undertake work on behalf of the Council. The Council will set their Terms of Reference at its first meeting following the AGM. Subject to any statutory provision in that behalf:

- a) Shall not appoint any member of a committee so as to hold office later than the next Annual Meeting.
- b) May appoint persons other than members of the Council to any Committee; who shall have no voting rights
- c) Committees will report periodically to Council.
- d) Councillors wishing to serve on Council committees should indicate their preference in order of preference and in writing to the clerk of the Council not less than fourteen working days before the Annual Meeting. In an election year the time limit will be 7 days before the first Council meeting following the election. Appointment to committees will be determined by Council at the Annual Meeting, or in an election year the first Council meeting following the election.
- e) There shall be a limit of four committees on which a Councillor may serve. Committees will have a maximum of ten members, excluding co-opted persons, not members of the Council.

- f) The Policy Committee will form an Emergency Group who will act should a major incident occur in the community. The group would take what action was deemed necessary to assist the emergency services. The Policy Committee would take what action was deemed necessary to assist the emergency services. The committee's membership shall be the Council Chairman or Vice Chairman and the Chairman or Vice Chairman of each Council committee

Proposed by: Cllr John Cooper
Seconded by: Cllr Tracey Duffy

Under Standing Order 71 the resolution had to "stand adjourned without discussion until the next ordinary meeting of Council".

Recommendations by the F&GP Committee

453.11 Grants Procedure

This formed part of the Agenda Pack.

RESOLVED that the revised procedure be adopted by Council.

454.11 Co-option Procedure

This formed part of the Agenda Pack.

RESOLVED that

- i. The revised procedure be adopted by Council save that under stage 2B the requirement to 'Declare membership of a political party and/or organisation set up to affect public opinion' be deleted
- ii. Advice be sought from One Voice Wales on the clause

455.11 Offer from Jim Young to be MCC Poet in Residence

RESOLVED that this offer declined.

456.11 Twinning

It was proposed that to allow a full debate to be held about the future of Twinning that the Chairman be asked to arrange a Special Meeting

A named vote was called for:

For (10) - Cllrs: Arthur, Beach, A. Colburn, M. Colburn, Griffiths, Jones, Mitchell, Morgan, Twining, & Tyler-Lloyd

Against (8) - Cllrs: Cllrs Burkhardt, Cooper, Dorsett, Duffy, Erasmus, Kaminaris, Scales & Whittaker.

It was therefore:

RESOLVED that the Chairman be asked to call a Special Meeting of the Council to discuss the future of twinning and that the representatives of the Twinning Association be asked to make a presentation to Council before the meeting begins.

Financial Report

RESOLVED to approve the following invoices:

	Chq No	Payee	Net	VAT	Gross
457.11	3462	npower	£53.11	£10.62	£63.73
458.11	3463	Clive Atkins & Co Ltd	£30.00	£6.00	£36.00
459.11	3464	One Voice Wales	£419.19	£0.00	£419.19
460.11	3465	RBL, Mumbles & S. Gower	£18.00	£0.00	£18.00
461.11	3466	Phillips Services (Wales) Ltd	£110.00	£22.00	£154.00
462.11	3467	CDN Planning	£169.80	£33.96	£203.76
463.11	3468	CDN Planning	£1,626.05	£325.21	£1,951.26
464.11	3469	Apogee	£27.24	£5.45	£32.69
465.11	3470	All About the Image	£60.00	£0.00	£60.00
466.11	3471	Steve Heydon	£1,027.38	£0.00	£1,027.38
467.11	3472	Void Cheque	£0.00	£0.00	£0.00
468.11	3473	HM Revenue & Customs	£144.14	£0.00	£144.14
469.11	3474	EPM Marketing	£90.00	£0.00	£90.00
470.11	3475	Clerk	£64.00	£0.00	£64.00

RESOLVED to note the following bank balances

471.11	Current Account	£13,426.05
472.11	Deposit Account	£100,205.41

473.11 Report on the Audit 2015/16

The report was discussed by the F&GP committee who recommend that the report and the recommendations therein be accepted by Council.

RESOLVED that the report be accepted by Council.

474.11 Internal Auditor 2016/17

RESOLVED that the MCC appoint Mr Lyn Llewellyn to undertake our internal audit for the financial year 2016/17.

475.11 Bank Reconciliation – Unpresented Cheque to be written-off

RESOLVED that the following cheque, which has not been encashed within six months of being drawn, be written on.

3030	Lewis News	£39.50
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476.11 Bank Reconciliation – Unpresented Cheques

RESOLVED that the following cheques, which have not been encashed within six months of being drawn, be replaced.

3058	Service Master	£60.00
3152	Gower Chorale	£500.00
3195	Cllr Tracey Duffy	£1.35
3197	Whitestone Primary School	£600.00
3198	Friends of Pennard Library	£5.00

477.11 Bank Reconciliation – Future Procedure

RESOLVED that in future, when the quarterly accounts are presented to Council the RFO draw the Council's attention to any cheques over six months old and Council instructs the RFO to either write-off or replace each such cheque. Such instructions are to be minuted.

478.11 Budget

We believe the auditor has for some reason not seen our 'Precept Calculation', which would cover all the points he raised.

RESOLVED that this matter is raised with the Internal Auditor for his opinion and advice.

479.11 Insurance Claim

The internal auditor asks if an insurance claim has been made in respect of the flood damage.

RESOLVED that we write to Internal Auditor confirming that such a claim has been made and that payment of £4,164.96 has been made.

480.11 Council Debit Card

This matter has been raised several times recently.

RESOLVED MCC seek the guidance of our Internal Auditor – Mr Lyn Llewellyn.

Recommendations by the Development Committee

481.11 Roodscreen

RESOLVED that the Vicar of All Saints be asked to arrange an appropriate unveiling of the Roodscreen.

482.11 Langland Tennis Courts

RESOLVED that a Freedom of Information request is sent to C&CS regarding the removal of the double courts at Langland Tennis Courts from the Community Asset Transfer Scheme.

483.11 Cllrs Beach & Tyler-Lloyd left the meeting

484.11 Meeting with Ward Councillors

RESOLVED that the five Mumbles Ward Councillors (Cllr A Colburn, Cllr M Childs, Cllr D Thomas, Cllr M Thomas and Cllr L Tyler-Lloyd) be invited to a meeting, at a mutually convenient time, with the Development Committee

485.11 Lamp Posts & Benches

RESOLVED that Mark Russ be asked for quotes for painting Lamp posts and varnishing benches on the Promenade and Southend Gardens.

486.11 Quarry Car Park

RESOLVED that that quotations are sought from appropriate professional bodies to produce a feasibility study on building a multi storey car park in the existing Quarry car park

Recommendations by the Highways Committee

487.11 Christmas Illuminations

This item was discussed as part of 487.11 below.

Recommendations by the Events Committee

488.11 Christmas Celebration

RESOLVED that:

- i. A social event/concert be held at the Ostreme Centre on Tuesday 6 December from 2-4pm. Entry to be free and by ticket only.
- ii. The Starlight Group and children from Oystermouth School to provide entertainment
- iii. To enable the safe and quick delivery of hot tea twelve, four cup teapots be purchased at a cost of no more than £200. These to be kept at Ostreme but to remain the property of Mumbles Community Council.
- iv. Refreshments to be provided to include seasonal mince pies and stollen. Christmas Crackers provided for each table.
- v. Mince pies and cartons of soft drinks be provided for Oystermouth Pupils in Minor Hall.
- vi. Raffle prizes to be obtained for free raffle.

489.11 Switching on of Christmas Lights

RESOLVED that

- i. This take place on West Cross Village Green.
- ii. Simultaneous switch-on of all three Community Council Christmas Trees by Chairman of Mumbles Community Council.

- iii. Salvation Army be booked and a donation of £250 be made (which is the same as all other bands we have hired).
- iv. The MCC pop-up tent be used.

490.11 Cllr Twining left the meeting

491.11 Future Events

RESOLVED that subject to budget constraints, the following events be held in 2017:

- i. Mumbles' Got Talent - Ostreme Hall, 24 March 2017, 6pm – 9pm for Final.
- ii. Maytime in Mumbles – Castle Field - Date TBC
- iii. It's A Knock Out – Castle Field, 8 July 2017
- iv. Social Events - Dates to be arranged
- v. Music in the Park. Date to be arranged

Recommendations by the Marketing & Media Committee

492.11 Website National Library of Wales

A request has been received from the National Library of Wales to archive MCC's website.

RESOLVED that MCC allow the archiving once we are happy with content and look.

493.11 Pop-up

Since the Council had already voted to utilise the pop-up at the switching on at West Cross, the matter was not discussed further.

Meeting closed at 9.50pm