

Minutes of the Council Meeting

14 November 2017

MINUTES of the MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL held in the Council Office, Walters Crescent, Mumbles on Tuesday 14 November 2017

Present:

**418.11 Councillors(s)
.17**

Tim Bull
Pam Erasmus
Gareth Ford
Adam Gilbert
Matthew Gilbert
Mike Griffiths
Sara Keeton
Myles Langston

Councillors(s)

Rob Marshall
Helen Mitchell
Ian Scott
Matthew Smith
Carwyn Thomas
William Thomas
Carrie Townsend Jones
Linda Tyler-Lloyd

419.11 In attendance:

Steve Heydon (Clerk)

420.11 Apologies for Absence

Cllrs: Kate Smith

421.11 A minute's silence was held in respect of former councillor Tony Colburn, who has sadly passed away.

422.11 Declarations of Interest

Rob Marshall declared a personal and prejudicial interest in item 436.11 as he will be playing in the orchestra and will be paid for his performance.

Rob Marshall declared a personal and prejudicial interest in item 473.11 as one of the people tendering is a close friend.

Helen Mitchell declared a personal interest in item 424.11 as she is a member of the RBL committee.

Helen Mitchell declared a personal and prejudicial interest in item 449.11 approval of payment of her reimbursement of expenditure claim.

Caroline Townsend Jones declared a personal and prejudicial interest in item 432.11 as a director of Mumbles Development Trust (MDT).

Caroline Townsend Jones declared a personal interest in item 459.11 approval of payment of expenses.

423.11 Minutes of the Monthly Meeting held on 24 October 2017

RESOLVED to confirm as a correct record the minutes of the Monthly Meeting held on 24 October 2017 save for Caroline Townsend Jones not being in attendance.

Clerk's Report

424.11 Letters received since last report to Council

The list was circulated, and queries answered.

RESOLVED that the local branch of the Royal British Legion be invited to a meeting to discuss future events

Chairman's Report

425.11 The Chairman read his report.

426.11 RESOVED to suspend standing orders to allow the following item to be re-considered.

427.11 Proposal to become a Town Council

RESOLVED that MCC rescind the resolution passed at the last meeting of council to have the status of 'Town Council' and revert back to being a 'Community Council'

Planning Applications

428.11 Cllrs Myles Langstone & Linda Tyler-Lloyd left the meeting room.

429.11 All planning applications were passed as either 'Support C&CS planning/tree officer/no decision' or 'No Objection'.

430.11 Cllrs Myles Langstone & Linda Tyler-Lloyd returned to the meeting room.

Recommendations by the Chairman on the F&GP Committee

431.11 Grant Request from Mumbles Traders

Grant request for contribution towards 'Christmas' Road Closure.

RESOLVED that as the street closures are very worthwhile events:

- (i) subject to the provision of official invoices at least 7 days prior to the event, a grant of up to £700 should be made. payable,
- (ii) we should contact the traders to ask request that we be more involved with these events in future

432.11 Grant Request from Mumbles Development Trust

Grant request for contribution towards a 'Christmas Market'.

RESOLVED that a grant of £1,000 be made to Mumbles Development Trust towards the additional events for its 'Christmas Market' subject to the production of invoices showing that the money has been paid and that suitable acknowledgement of the support of MCC was made in publicity for the event.

433.11 Grant Request from Newton Neighbourhood Friends

Grant request for contribution towards the hire of the local village hall to carry out interviews of prospective volunteers etc. Insurance, for the telephone, for printing posters, leaflets, etc.

RESOLVED that a grant of £1,000 be paid subject to the production of invoices showing that the money has been paid and that suitable acknowledgement of the support of MCC was made in publicity for the event.

434.11 Grant Request from Grange Primary School

Grant request for contribution towards creating a safer environment for their pupils and promoting their community classes, for example a British Sign language course.

RESOLVED that a grant of £750 be made subject to receiving an application from the PTA, copies of invoice and acknowledgment of MCC support.

435.11 Grant Request from Mumbles Rugby Club

Grant request for contribution towards the continued maintenance and improvement of the drainage system of Underhill Park.

RESOLVED that no grant be made due to MCC involvement in advanced negotiations with MCA for Go -Underhill for a substantial capital grant in 2018 that would supersede this application

436.11 Grant Request from Mumbles Festival of Music

Grant request for contribution towards a performance of Handel's Messiah in All Saints' Church in December. Their application is in Dropbox.

RESOLVED that a grant of £1,000 be made subject to the production of invoices showing that the money had been paid to the string orchestra as requested and that suitable acknowledgement of the support of MCC was made in publicity for the project.

437.11 Review of Community and Town Council Sector in Wales

RESOLVED that members of the MCC can agree a group response with comments collated through the clerk and that councillors could also respond individually.

438.11 Preparation of the 2018/19 Budget

RESOLVED that

- i. A special meeting of F&GP to consider the budgets submitted by the Clerk (for the budget headings he is responsible for) and the Committees; and the precept arising from these budgets be held at 6pm on 29 November 2017.
- ii. A 'Budget Scrutiny' meeting to query the various committee Chairmen on their committees' budgets be held at 7.15pm on 29 November 2017.
- iii. The date of the Special Meeting of Council to discuss and approve the budget and precept for 2018/19 to be confirmed.

439.11 Independent Remuneration Panel Draft Annual Report 2018/19

RESOLVED that this be noted, and any observations be sent to the Clerk to forward.

440.11 Financial Regulations & Risk Assessment

The draft of these documents is on Dropbox.

RESOLVED that these be adopted.

Financial Report

RESOLVED to refer the following invoice to our F&GP committee:

| | | | | | |
|---------------|------|---------------------|--------|-------|--------|
| 441.11 | 3664 | Newton Village Hall | £52.00 | £0.00 | £52.00 |
|---------------|------|---------------------|--------|-------|--------|

RESOLVED to approve the following invoices:

| | Chq No | Payee | Net | VAT | Gross |
|---------------|-----------|------------------------------|-----------|---------|-----------|
| 442.11 | DD | Nest Pension | £12.28 | £0.00 | £12.28 |
| 443.11 | S.O. | Steve Heydon | £1,031.28 | £0.00 | £1,031.28 |
| 444.11 | S.O. | Portacover Machine | £108.33 | £21.67 | £130.00 |
| 445.11 | 3662 | Williams Landscaping | £200.00 | £0.00 | £200.00 |
| 446.11 | 3663 | HMRC | £134.78 | £0.00 | £134.78 |
| 447.11 | 3665 | Royal British Legion | £26.00 | £0.00 | £26.00 |
| 448.11 | 3666 | SOS | £65.00 | £0.00 | £65.00 |
| 449.11 | 3667 | Helen Mitchell reimbursement | £56.25 | £0.00 | £56.25 |
| 450.11 | 3668 | Maureen Cottey Florist | £40.00 | £0.00 | £40.00 |
| 451.11 | 3669 | First Somerset & Avon | £535.00 | £0.00 | £535.00 |
| 452.11 | 3670 | First Somerset & Avon | £535.00 | £0.00 | £535.00 |
| 453.11 | 3671 | SD Purton | £60.00 | £0.00 | £60.00 |
| 454.11 | 3672 | Nurse & Payne Ltd | £2,152.00 | £430.40 | £2,582.40 |
| 455.11 | 3673 | Nurse & Payne Ltd | £704.00 | £140.80 | £844.80 |
| 456.11 | 3674 | One Voice Wales | £240.00 | £0.00 | £240.00 |
| 457.11 | 3675 | Npower | £71.98 | £3.60 | £75.58 |
| 458.11 | 3676 | Clerk - Reimbursement | £65.00 | £0.00 | £65.00 |
| 459.11 | 3677 | Carrie Townsend-Jones | £6.10 | £0.00 | £6.10 |
| 460.11 | 3678 | Judith Porch | £118.00 | £0.00 | £118.00 |
| 461.11 | 3679 | Langland Bay Golf Club | £923.00 | £0.00 | £923.00 |
| 462.11 | 3680 | Seaside Office Supplies | £283.73 | £56.75 | £340.48 |
| 463.11 | 3681 | Clive Atkins & Co | £30.00 | £0.00 | £75.00 |

RESOLVED to note the following bank balances

| | |
|---------------|-------------|
| 464.10 | £18,279.99 |
| 465.10 | £115,262.61 |

466.11 Second Quarter Accounts & Spend vs Budget

- Bank Reconciliation 30 September 2017
- Income & Expenditure Summary 30 September 2017
- Spend v Budget 30 September 2017

RESOLVED that these be accepted.

Recommendations by the Development Committee

467.11 Repainting of the (bottom half) of the Lamp Posts from bottom of Newton Road to Verdi's

RESOLVED that

- (i) C&CS are asked to arrange for the lamp posts to be painted at a cost of £6,158
- (ii) (To allow this payment) virement of £1,158 be made from the 'Amenities' Budget to the 'Lamp Posts' budget.

468.11 Outdoor Gym

RESOLVED that subject to final approval of location by C&CS:

- i. three extra items of equipment be purchased at a cost of £7,504 including installation.
- ii. (to allow this payment) virement of £1,0048 be made from the 'Amenities' Budget to the 'Outdoor Gym Equipment budget.
- iii. signposting for the three outdoor gym sites be purchased at a cost of £1,246

469.11 Repositioning of Bench in Castle Field

RESOLVED that Mumbles Community Council contribute half the cost of £300 (i.e. £150) to re-position this bench.

470.11 Clearance of vegetation adjacent to Ripples to allow installation of various leisure items

RESOLVED that Mumbles Community accepts the quote from C&CS to fell the sycamores, reduce the other shrubs to 1m and lift and balance the large Griselinia for £300

471.11 Benches, Picnic Tables & Chess Tables

RESOLVED that Mumbles Community, subject to final approval of location by C&CS, installs the following at a cost of £9,870:

- i. Four additional benches

- ii. Four additional picnic tables
- iii. Four chess tables

Recommendations by the Highways Committee

472.11 Christmas Tree at Picket Mead

RESOLVED that Mumbles Community Council instruct Western Power & Phillips Services to install/connect electricity to enable lighting up a tree on Picket Mead

Recommendations by the Community Planning Committee

473.11 Tender Specification to produce a 10-year Community and Business Plan for Mumbles Community Council

RESOLVED that the draft Tender Specification be approved and be sent to appropriate consultancies and companies on Friday, 17 November 2017 with a return date for completed tenders of 12 noon on Friday, 8 December 2017.

Recommendations by the MME Committee

474.11 Tender for Multimedia Contract

The top two tenders were presented to Council.

A named vote was called for:

For tender A – Cllrs: Tim Bull, Adam Gilbert, Matthew Gilbert, Sara Keeton, Myles Langstone, Ian Scott, Matthew Smith, Carwyn Thomas, William Thomas & Linda Tyler-Lloyd

For tender B – Cllrs: Pam Erasmus, Gareth Ford, Mike Griffiths, & Helen Mitchell

RESOLVED that **tender A** – from Manoeuvre Media be accepted.

475.11 Pull Down Projector Screen

RESOLVED that MCC purchase a pull-down projector screen and install it ourselves.

476.11 Langland Bay Tennis Courts

RESOLVED that MCC respond to C&CS stating that we need to have all six courts to make our proposed scheme workable and that we are willing to take over the costs of running the toilets as part of any deal.

477.11 Swansea University & Santander Bike share scheme

Swansea University have been shortlisted with 4 other UK Universities as the finalists in the Santander Bike share scheme. If they are successful we will have an excellent chance of a cost effective add on to the existing scheme that will help bring more visitors and customers to Mumbles without adding to our existing traffic congestion problems.

RESOLVED that MCC pledge £1,000 to the Swansea University Bike Share Crowdfunding scheme on the basis that if they are unsuccessful the money will be returned.

Meeting Closed at 8.35pm