

Minutes of Council Meeting

14 January 2020

MINUTES of the MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL held in the Main Hall, Ostreme Centre, Mumbles on Tuesday 14 January 2020

Present:

**001.01 Councillors(s)
.20**

Pam Erasmus
Adam Gilbert
Richard Jarvis
Sara Keeton
Myles Langstone
Rob Marshall
Philip Reason

Councillors(s)

Ian Scott
Rebecca Singh
Carwyn Thomas
Will Thomas
Carrie Townsend Jones
Linda Tyler-Lloyd

002.01 In attendance:

Paul Beynon (RFO/Assistant Clerk)
Steve Heydon (Clerk)

003.01 Apologies for Absence

Councillors: Tim Bull, Rebecca Fogarty, Gareth Ford, Mike Griffiths & Martin O'Neill

004.01 Declarations of Interest

None

Recommendation by the Economic Well-being Committee

005.01 The meeting was adjourned to allow questions to Chris Tymanowski, Senior Partner at Peter Lynn & Partners and Rhodri Poiner from Mallards

006.01 Ostreme Centre

RESOLVED that the Heads of Terms of the Lease be accepted with the following amendments:

- i. Term to be 125 years
- ii. Break Clause (MCC side only) every 25 years
- iii. Protected Tenancy

RESOLVED that option 1 in the report from our solicitors be taken, whereby, as was originally agreed in principle with the Church and the Ostreme Community Association (OCA), MCC take an 'overriding lease' of the Centre from the Church subject to the existing lease to OCA. MCC to negotiate new terms with OCA as to their occupation and future use / development of the Property.

007.01 Minutes of the Monthly Meeting held on 10 December 2019

RESOLVED to confirm as a correct record the minutes of the monthly meeting held on 10 December 2019 save that in minute numbered **508.12** the following sentence be deleted: Cllr Tim Bull asked that it be minuted that he was surprised the meeting was held on 21 November 2019 and only 7 councillors attended the meeting."

08.01 Clerk' Report

The Clerk's Report was circulated with the agenda pack.

RESOLVED that this be noted.

009.01 Chair's Report

The Chair's Report was circulated with the agenda pack.

Finance Report

Cheque Payments for Approval			£	£	£
010.01	4124	Mumbles Bowls Club - Grant	2,309.00	0.00	2,309.00
011.01	4125	Judith Porch – Twinning Charter Framing	110.00	0.00	110.00
012.01	4126	Complete Self Storage – Jan 2020	116.67	23.33	140.00
013.01	4127	Cllr Pam Erasmus – iPad Repair	75.00	0.00	75.00
014.01	4128	Picseli Ltd – Multimedia Consultant Jan 2020	416.67	83.33	500.00
015.01	4129	Newton Neighbourhood Friends – Christmas Party	500.00	0.00	500.00
016.01	4130	HMRC – Payroll Deductions Mth 9	529.01	0.00	529.01

017.01	4131	Paul Beynon - Stamps	23.04	0.00	23.04
018.01	4132	Vivian Hall Management Committee - Grant	488.00	0.00	488.00
019.01	4133	Virgin Media – Phone/Broadband	71.75	14.35	86.10
020.01	4134	MEC – Skatepark SAB Application	280.00	56.00	336.00
021.01	4135	Lichfields – Higher Lane Report	1,750.00	350.00	2,100.00
		Total	6,669.14	527.01	7,196.15

022.01 Non-Cheque Payments for approval

£

Trf	Heatwave Marketing Oct/Nov 2019	460.00
DD	NEST – Pension Contribution	93.48
DD	Barclaycard – see below	552.54
SO	Clerk – Salary Dec 2019	1,488.16
SO	RFO – Salary Dec 2019	653.95
SO	Ostreme Community Association – Rent Jan 2020	800.00

Total

4,048.13

023.01 Barclaycard Purchases

£

iTunes – iPad additional storage	0.79
Catalyst2 Services – Website Hosting	15.59
Microsoft – Online Services	22.56
Microsoft – Online Services	100.32
Trinity Mirror – Special Meeting Advert	377.28
Giff Gaff – RFO Mobile Phone	6.00
Kingsbridge Print – Mumbles in Bloom prints	30.00

Total

552.54

024.01 Income

£

Precept Instalment 3 177,863.34

Total 177,863.34

025.01 Bank Balances at 04/01/2020 £

Current Account 24,281.14

Savings Account 570,483.84

Total 594,764.98

026.01 Budget Virement

A review of expenditure to 30/11/2019 against the approved budget for 2019/20 for the Community and Social Well-Being Committee has been undertaken.

RESOLVED that the following budget virement is approved.

- Vire £13,600 to CS1 Small and Medium Grants
- Vire £3,500 to CS4 Langland Tennis Courts
- Vire £5,000 to CS6 Underhill Playground Equipment
- Vire £5,500 to CS7 Bicycle Rack
- Vire £27,600 from CS2 Large Capital Grants (Underhill)

027.01 Approval of the Budget

RESOLVED to approve a budget of £841,475 (see appendix)

028.01 Authorisation of the RFO to make certain orders/payments without further reference to Council

RESOLVED that RFO authorised to make the following orders/payments without further reference to council subject to the budget not being exceeded (see appendix)

029.01 Approval of the Precept

RESOLVED to approve a precept of £569,625 (see appendix)

Meeting Closed at 8.35pm

APENDIX

Mumbles Community Council - Budget 2020/21

Items	Amount £	RFO Authori sed
Office Costs		
Broadband and Telephone	900	✓
Stationery	600	✓
Postage	200	✓
Photocopying	600	✓
Total	2,300	
Ostreme Centre		
Rent	15,000	✓
Electricity	1,800	✓
Gas	1,400	✓
Water	600	✓
Insurance	1,300	✓
Minor Maintenance	1,000	✓
Annual Gas Safety Check	200	✓
Annual Fire Alarm Check (2)	300	✓
Annual Fire Extinguisher Check	100	✓
Burglar Alarm Contract	150	✓
Rent - Ostreme Community Association	-7,000	
Loan Repayment	-5,000	
Total	9,850	
Payroll		
Salary	58,000	✓
Pension – Employer’s Contributions	10,900	✓
National Insurance - Employers Contributions	2,700	✓
Chair's Remuneration	1,500	✓
Committee Chair's Remuneration	2,500	✓
Councillor's Remuneration	2,700	✓

Accountants Fees (Payroll)	200	✓
Total	78,500	

General Fund

Insurance	1,700	✓
Subscriptions	300	✓
Scribe Accounting Package	500	✓
Survey Monkey	350	✓
Audit Fee	5,500	✓
One Voice Wales	2,800	✓
Storage	1,400	✓
Elections	5,000	✓
Royal Mail Reply Service	100	✓
Rental for Parish Online Maps	250	✓
Miscellaneous	2,000	✓
Total	19,900	

Community and Social Well-Being Committee

Small and Medium Grants	60,000
Large Capital Grants (Underhill Changing Rooms and Toilets)	200,000
Skatepark	330,000
Skatepark Assumed Grant	-200,000
Total	390,000

Cultural Well-Being Committee

Twinning	1,500	
Christmas Motifs	5,800	
Christmas Trees (Inc. Picket Mead Living Trees)	7,100	
Inspection of Southend Tree	500	
New Christmas Motifs (2)	1,200	
New Lights - West Cross Christmas Tree	1,000	
Mumbles Fest	20,000	✓
Community Parties	2,000	
Schools Competition	1,000	
Mumbles Food Festival	7,500	
Mumbles Guided Walks	1,500	
Digital Archive	8,000	

Event Income	-7,500
Total	49,600

Economic Well-Being Committee

Commercial and Residential Painting Grants	2,500
Ostreame Centre - Development Costs	20,000
Planning Applications	5,000
Road Safety	10,000
Cleansing - Bus Shelters	1,000
Cleansing - Winter Opening Southend Toilet	4,000
Low Speed Environments - Shared Space	10,000
Sanrtander Bike Hub - Blackpill	5,000
Solar Powered Public Lighting Schemes	5,000
Mumbles Road Refuse Collection Point	10,000
Small Business Grant Scheme	20,000
Total	92,500

Environment Well-Being Committee

Civic Amenities - Street Furniture	11,000
Floral Decorations	9,150
Wildflowers	500
Landscaping Community Buildings	500
Flora in Schools	3,500
Cleansing - General/Dog Poo - 4 hours per day	14,100
Mumbles in Bloom - Contestant	100
Mumbles in Bloom - Competition	2,000
Environmental Engagement Officer - Resources	5,000
Community Orchard	600
Total	46,450

Joint Enabling Committee

Multimedia Consultant	5,000	✓
Website, Email, Media Management	700	✓
Website and Email Hosting and Domain Name	1,500	✓
IT Support	800	✓
Marketing/Publicity Leaflets and Posters	5,000	
Marketing Plan	1,000	

Newsletter Printing	1,900
Newsletter Distribution	1,750
Training Courses and Associated Costs	3,000
Community Consultation	3,000
Evaluation Services	5,000
Honour of Mumbles	500
Tourism Plan - Improved Signage	2,000
Total	31,150
Budget Sub Total	720,250
Add Contingency	121,225
Budget Total	841,475
Less Funded from Earmarked Reserves	271,850
Budget Requirement 2020/21	569,625